Fairfield County Job & Family Services 239 W. Main Street Lancaster, OH 43130 740-652-7889 Corey B. Clark, Director

PRC

Prevention, Retention & Contingency Program

Previous Submissions

Modified and Effective October 1, 2021 Modified and Effective March 1, 2022 Modified and Effective May 8, 2023 Modified and Effective October 1, 2023

FAIRFIELD COUNTY JOB AND FAMILY SERVICES (FCJFS) PREVENTION, RETENTION AND CONTINGENCY (PRC) PLAN

October 1, 2023

A. Preamble

Fairfield County Job and Family Services acting, under Ohio Revised Code (ORC) Chapter 5108, established a Prevention, Retention, and Contingency program effective September 23, 1997. Effective October 1, 2023, the PRC Plan is hereby amended. Although funded under the same TANF Block Grant, and subject to the federal restrictions, PRC is a county-designed program separate and apart from the state Ohio Works First program. The PRC Program is intended to assist individuals by providing specific services to address urgent needs in an effort to prevent unemployment/job loss, assist in obtaining employment and/or to address urgent emergency needs with a long-term goal of enhancing or maintaining a family's self-sufficiency. PRC services and assistance are contingent upon funding constraints of Fairfield County Job and Family Services (FCJFS). Certain types of assistance and services may be eliminated based upon the financial situation of FCJFS.

Consistent with AM. Sub. H.B. 95, the PRC Plan is first approved by the Fairfield County Family Services Planning Committee and then approved by the Board of Commissioners. The Board of Commissioners certifies that Fairfield County Job and Family Services complied with ORC Chapter 5108 in adopting the statement of policies. The plan must be updated at least every two years and can be amended at any time.

B. General Provisions

PRC services are: 1) services that have no direct monetary value to an individual family and that does not involve implicit or explicit income support; or 2) short-term assistance which is limited to the amount required to meet the presenting need, up to the financial limit specified below per 12 consecutive month period of eligibility. Any number of payments can be made during this period as long as they are distinct non-ongoing occurrences and do not exceed the financial limits specified below per 12 consecutive month period of eligibility. A PRC Assistance Group (PRC AG) is a group of individuals containing at least one minor child and treated as a unit for the purpose of determining eligibility for the PRC Program. (See ORC 5108.01). In Fairfield County the general guideline to follow in creating a PRC AG is the OWF standard filing unit guidelines found in OAC rule 5101:1-23-10 with exception to the rule of pregnant women. PRC eligibility includes any woman verified to be pregnant by a doctor. For income eligibility purposes, single pregnant women are considered an AG of one. PRC excludes the income from individual rebates (also referred to as stimulus payments) and pandemic

unemployment compensation authorized under the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

PRC assistance is only available to members who have not received PRC assistance above the monetary cap (with respect to the type of service) during the previous 12 consecutive months. PRC AG's containing members receiving assistance from other programs but meeting all current eligibility criteria for PRC shall be eligible for PRC services.

The total maximum amount of PRC funds which can be allocated cannot exceed \$2,000.00 in a twelve -month period of eligibility. This amount does not include short-term training funds awarded through the Fairfield Works Program.

Contingency Funding

Fairfield County Job and Family Services will continue to evaluate funding to determine if it is feasible to provide the contingency category, which includes rental assistance, utility assistance, appliances, school clothing/supplies, or services that will, at the discretion of Fairfield County Job and Family Services serve the goal of self-sufficiency. The PRC plan will focus on assisting families for job-related expenses and/or job retention services.

This program is designed to help people overcome immediate barriers to achieving or maintaining self-sufficiency and personal responsibility, thereby preventing the need for ongoing public assistance. However, the fact that an ongoing Medicaid or OWF assistance group is active is not a determining factor in the consideration of eligibility for the PRC program. In addition, FCJFS must inform individuals about other programs (i.e., Medicaid and Supplemental Nutrition Assistance Program, SNAP) that are available and hearing rights that are applicable.

Services are provided to an assistance group to <u>prevent (P)</u> them from reliance on, and divert them from, ongoing cash assistance and guide them to self-sufficiency by helping them through the presenting crisis. Services are also provided to a PRC AG to help members <u>retain (R)</u> employment and, thereby, to achieve or continue self-sufficiency. In addition, services are provided to a PRC AG to meet a presenting or <u>contingent (C)</u> need that, if not satisfied, threatens the safety, health, or well-being of one or more PRC AG members. Contingency services or payments will be authorized with the expectation that the PRC AG will then be able to function without additional agency help. Consistent with the goal of self-reliance for Fairfield County families, assistance through the PRC program may require a 50% customer co-pay towards the total amount needed. The customer co-pay may apply to prevention, retention, and contingency categories.

Households are expected to use their own resources in meeting the presenting need. In Fairfield County the term resources shall be interpreted to mean liquid assets. Liquid assets are those resources that are in cash or readily convertible to cash on demand. Common examples of liquid assets are cash on hand, savings accounts, checking

accounts, stocks, bonds, cash app, Direct Express, PayPal, and mutual funds. This list is not all inclusive.

See Appendix A – Benefit Matrix for a summary of services.

C. General Eligibility and Application

The PRC Program replaces the former Family Emergency Assistance (FEA) programs and policies. All PRC hard services are required to be entered into the PRC Reporting Tool. The data collected by the PRC Reporting Tool will allow information to be streamlined for the annual PRC evaluation.

Eligibility for PRC is dependent upon the PRC AG's demonstration and verifications of the need for financial assistance and/or services. FCJFS in its sole discretion will determine if the provision of PRC will satisfy the need. In order for the PRC AG to be found eligible, the PRC AG's income must be at or below 200% of the Federal Poverty Guidelines (FPG) in effect April 1 and updated annually (to be effective on April 1 of each year assuming that the new FPG has been released). See Appendix B — Standards Help Sheet

- The PRC AG must complete the Fairfield County JFS Application for the Prevention, Retention, and Contingency Program. (Appendix C)
- 2. The PRC AG must contain at least one minor child or a pregnant woman and be a resident of Fairfield County.
- **3.** The PRC AG must contain at least one US Citizen or qualified alien as defined in O.A.C. 5101:1-2-30.
- 4. If the children in the home have been removed by CPS, the PRC AG may be eligible if the PRC application is received within 45 days from the date of the Safety Plan or 6 months from the date the child was placed on a Reunification Plan. There must be a reunification plan in place. Caretaker must be in cooperation with CPS and their case plan.
- **5.** The PRC AG must provide proof of income.
 - **a.** Verification of income must be provided. If verification is verbal, there must be clear documentation in the PRC AG record concerning:
 - i. Name and position of the supplier of the information
 - ii. The date the information was obtained
 - iii. The amount of the verified income
 - iv. The name of the individual who obtained the verification
 - **b.** Countable income is determined by: (1) looking back 30 days from the date of application, (2) Anticipating income for the next 30 days when there has been a significant change in household circumstances (involuntary loss of employment or other source of income).
 - c. The total gross income, both earned and unearned, of all adult and minor head of household PRC AG members, must be counted. The following types

of income are excluded as income and resources in determining financial eligibility for PRC benefits and services (O.A.C 5101:1-24-20):

- i. Child support payment distributions made by ODJFS
- ii. Drug discounts received under the Medicare Prescription Act
- *iii.* Monetary allowances paid under Section 401 of the Veteran's Benefits and Health Care Improvement Act of 2000
- **6.** The PRC AG must provide a current banking statement (checking, saving, or certificates of deposits) for any AG member in the household.
 - a. If the PRC AG is applying for Retention or Prevention Service, their resources must be less than \$500.00.
 - b. If the PRC AG is applying for Contingency Service, their resources must be less than \$100.00.
- 7. The PRC AG must provide disconnect notice and/or estimate of needed assistance upon completing PRC application.
- 8. The PRC AG may be required to pay at least a 50% co-pay of the requested assistance amount based on current funding, unless waived by the director or designee.

The county is responsible for using objective criteria when determining eligibility and approving or denying the application within 10 business days from the date on the PRC application.

- Issuance of a PRC voucher within 10 business days of the PRC application will serve as the notice of approval of benefits.
- If the PRC application is denied, the PRC Specialist/Success Coach will issue a denial notice via the Filemaker system (software program) in Fairfield County. The denial notice will include reason for denial, information regarding the state hearing process, and referral to other social services agencies if appropriate.

Voter Registration

Fairfield County Job and Family Services provides all customers with the opportunity to register to vote. The voter registration application as prescribed by the Secretary of State under section 3503.10 of the ORC will be made available to persons who are applying for, receiving assistance from, or participating in the PRC program (reference ORC 3503.10).

9. INELIGIBLE ASSISTANCE GROUPS

Applicants who are ineligible include:

- a) AG without a minor child, unless the AG includes a pregnant woman.
- b) Fugitive felons, probation and/or parole violators
- c) Pursuant to section 5101.83 of the Ohio Revised Code and rule 5101:1:1-23-75 of the Ohio Administrative Code, PRC benefits and services may not be provided to a family that fraudulently receives assistance under the OWF or PRC programs until a member of the AG repays the cost of the fraudulent assistance in full.

- d) AG which consists of an individual who has an outstanding Public Assistance Overpayment and is not in a current repayment agreement with the exception of Agency Error Overpayments.
- e) Unmarried, non-graduate minor parent, with a child more than 12 weeks old, and not attending high school or participating in activities aimed at enabling the teen to receive an equivalency degree.
- f) Unmarried minor parent or pregnant minor not living in an approved adult supervised setting.
- g) PRC AG which consists of a household member that is currently serving a sanction when the sanction imposed was due to a Work Activity failure.
 - i. If the original sanction was imposed on OWF, the AG must live the OWF sanction out before they will be considered eligible for PRC.
 - ii. If the original sanction was imposed for reasons other than a Work Activity failure (i.e., CSEA or CPS refusal to cooperate) the AG must live the sanction out before they will be considered eligible for PRC. Depending on the nature of the original sanction, the other agency/division must release sanction.
- h) Illegal aliens and/or aliens not authorized to work.
- i) AG which consists of an individual(s) who knowingly provided false information, withheld information, or otherwise attempted to obtain PRC benefits under false pretense of any type as determined by FCJFS staff, an Intentional Program Violation will be sought by the agency. If an Intentional Program Violation is received, the AG will be ineligible to obtain PRC assistance for a minimum of one year from the date the determination that a fraudulent application was made.

D. Exploring Community Resources

FCJFS recognizes that the agency is a primary source of flexible funding for social service needs. As such, FCJFS shall be the primary point of contact for families in need. If the family is not eligible for benefits, or the type of service needed is not covered by TANF funds or is known to be available from other agencies or sources, referrals to other local area agencies shall be made.

Fairfield County JFS staff will refer customers to the following programs when appropriate.

- 1. The <u>Percentage of Income Plan (PIP)</u> shall be considered an available community resource. In any appropriate situation, eligibility for the PIP shall be explored.
- 2. Annual HEAP program administered through Lancaster Fairfield Community Action. This program assists families with utility bills.
- 3. The Neighbor-to-Neighbor program administered through the Dollar Energy Fund and American Electric Power (AEP) offers utility assistance for AEP customers. Customers can apply at Lancaster Fairfield Community Action.
- 4. Fairfield County Veteran Affairs office. The AG must contain a veteran before referring to Fairfield County VA office.
- 5. Fairfield County 2-1-1 Information & Referral

Any other program that may be available in the community.

E. Specific Categorical Requirements

AG groups are limited to \$2,000.00 total PRC assistance in any given 12-month period. The Prevention and Retention categories are the primary focus of Fairfield County's PRC program. Emphasis shall be placed on those employment-related goods and services needed to aid the applicants in their quest for self-sufficiency. Any item or service that is an eligible expense under the federal TANF Block Grant shall be allowed as potentially eligible item under either the Prevention, Retention or Contingency categories.

1. Prevention and Retention Categories

Job-Related Support Services and/or Expenses

Short-term job-related counseling, clothing required for employment, short-term education expenses, transportation expenses, tools, safety equipment, work incidentals, training needs, car repair or car insurance.

These programs meet TANF purpose 2: End the dependency of needy parents by promoting job preparation, work and marriage.

Incentive-Based Training and Certification Programs

- a) **S.T.A.R.S.** is an acronym for Skills, Training, Attitude and Readiness for Success program for OWF eligible individuals or eligible non-custodial parents. Participants will complete an application for Ohio Works First. The Certification program is 12 days and includes the curriculum from the evidence based *Getting Ahead In A Just Getting By World* by Phil Devol which examines poverty, self-assessment of resources and setting SMART goals to move out of poverty. Other modules include Interviewing, Job Search, and Lifeskills. The program is taught by staff who have been certified as facilitators.
- b) Fairfield Works; Skills, Training and Education Program is a program developed to provide training and incentive payments to TANF eligible individuals. Individuals that complete the S.T.A.R.S. program are eligible to attend short-term certifications programs and receive incentive payments paid through PRC funding. These incentives will also include customers who obtain a GED or high school diploma.
 - Individual must successfully complete the STARS Certification program prior to attending a specified short-term certification program.
 - ii. Individuals who complete the S.T.A.R.S. program may be eligible for a \$200.00 incentive payment.
 - iii. Individuals who apply and then enroll in a short-term approved training program may be eligible for tuition assistance.
 - iv. Individuals who successfully complete that training or certification may be eligible for a \$500.00 incentive payment once employment in that field is obtained.

- c) Approved certification programs offered will be Workforce Investment Opportunity Act approved sites.
- d) Fairfield Works is based on availability of state funding and may be reduced or eliminated at any point in time. Priority will be given to those individuals receiving OWF cash assistance.

b) Car Repair Assistance

- i. Individual must be working at least 25 hours per week making at least federal minimum wage.
- ii. Individual must have a valid driver's license.
- iii. Title to the car must be in the name of the individual or spouse of the individual completing the PRC application.
- iv. Individual must provide proof of insurance.
- v. Individual must provide two estimates of repair.
- vi. PRC will not be used for general maintenance such as oil changes and tune-ups.
- vii. Bodywork is allowable if it is necessary for the safety and drivability of the vehicle.
- viii. The estimate for new tires must state that the old tires were unsafe.
- ix. PRC car repairs will only be issued to an approved car repair dealer who will accept the FCJFS voucher.
- x. Car repair PRC is approved only if it is cost effective; the mechanic will make that determination.
- xi. AG has no other operating vehicles titled to their name.

c) License Reinstatement Fee

- i. Individual must be working at least 25 hours per week making at least federal minimum wage, or actively participating in a Federally Approved Work Activity and the FCJFS has determined the reinstatement a necessity to help the individual continue to work toward self-sufficiency.
- ii. If the individual had any other violation (i.e. OMVI/DUI, 12 point violation, reckless operation and etc. they are not eligible for assistance). Reinstatement fee will **only** be paid for the following.
 - a. Driving without insurance
 - b. Medical Suspension (A physician's note approving driving privileges is also necessary.)
- iii. No court fines will be paid by PRC.

d) Transportation Assistance

i. Transportation assistance under the PRC Program may be authorized for employment-related activities only. These activities include FCJFS Federally Approved Work Activities and actual paid employment. Transportation for Work Activity Required Customers will only be provided to those individuals who have demonstrated willingness to follow-through with their Self-Sufficiency Contract or SNAP Education and Training Employability Plan. Transportation may also be provided to TANF eligible individuals participating in the Fairfield Works Program. Transportation assistance is limited to the following:

- a) Fuel Cards (only approved if not in current receipt of Work Allowance).
- b) Transportation secured through contracted vendors.
- c) Direct Transport through FCJFS Transportation Team.
- d) Bus passes
- ii. Services will be prioritized in the above order. Depending on the method of issuance, transportation assistance may be considered soft or hard services. Fuel Cards are hard services and count toward the monetary cap. Contracted transportation vendors and Direct Transport are soft services and do not count toward the monetary cap.
- iii. Transportation assistance is only available for a total of four months in any rolling calendar year.

2. Contingency Category

The focus of the contingency category is to be somewhat of a replacement of the former Emergency Assistance program. That is not to say that it is a duplicate of the former program. It is a realization that some funding is needed to address short term unplanned emergencies that occasionally occur. As defined earlier, the contingency category addresses those emergencies that threaten the health, safety, or well-being of one or more PRC AG members.

The financial limit for contingency services is \$2,000.00 per 12-month period. Assistance under contingency may include: rent deposits or rent payment, utility expenses, emergency food assistance, household appliances, and any other assistance that will serve the goal of self-sufficiency.

These services meet TANF purpose 1: Provide assistance to needy families so that children can be cared for in their own homes or in the homes of relatives.

a) Rental/Mortgage Assistance - Contingent upon funding

- i. Rental / mortgage assistance will only be available to families one time per 12-month period. Families can utilize up to \$1,000.00.
- ii. An individual must be in threat of homelessness.
- iii. Individual is currently a resident in a homeless shelter or domestic abuse shelter (this requirement may be waived if it is verified that all shelters in the area are full).
- iv. Individual is in threat of foreclosure.
- v. Uninhabitable living conditions as determined by the Health or Fire Department.
- vi. Individual has recently been approved for a Metropolitan Housing Voucher or income-based housing.

- vii. Individual has a 3-day notice that can be verified by landlord.
- viii. Budget sheet is completed, and PRC AG is able to establish that the ongoing household expense can be met the following month.
- ix. Late fees, legal fees and pet fees will not be covered by PRC and are the responsibility of the individual. All other fees will be evaluated on a case-by-case basis.
- x. New landlord will accept PRC voucher from Fairfield County.
- xi. Complete W-9 form.
- xii. Complete Ohio New Hire Reporting Form.
- xiii. Complete OPERS Independent Contractor / Worker Acknowledgment if applicable.

b) Utility Assistance - Contingent upon funding

- Individual must have a disconnection notice or have a request for new services.
- ii. Families can utilize up to \$1,000 in a 12-month period.
- iii. Customer must show personal responsibility to maintain self-sufficiency. There must be self-pay between PRC payments. Discretion will fall on the agency to determine the required amount based on the household income.
- iv. FCJFS will not pay partial bills, the entire disconnect either has to be paid by the customer or community agency before the PRC portion can be pledged.
- v. Prior to exploring PRC eligibility, the individual must utilize the HEAP program during HEAP season. If the AG provides a denial from Community Action for HEAP, the AG may be eligible for PRC.
- vi. The <u>Percentage of Income Plan (PIP)</u> shall be considered an available community resource. In any appropriate situation, eligibility for the PIP shall be explored.
- vii. If the utility bill is in an individual's name (other than the applicants name) they will be responsible for a portion of the bill at the County's discretion.

c) Necessary Household Items

- a. All necessary items will be basic versions and meet the essential needs of the family. FCJFS has the direction to limit the amount of PRC funds that can be used in this area. These items can only be purchased once in a lifetime unless extenuating circumstances can be provided.
 - i. Stoves, refrigerators, washers, dryers, microwaves, fans, and air conditioners are the appliances deemed necessary for the purpose of the FCJFS PRC program.
 - ii. Beds, mattresses, box springs and cribs are the furniture deemed necessary for the purpose of the FCJFS PRC program.
 - iii. Child car seats are deemed necessary for the purpose of the FCJFS PRC program.

d) School Clothes/School Supplies

- i. When funding is available, school clothes and school supplies may be provided to eligible families. Fairfield County Job and Family Services may partner with community agencies to obtain additional funding and school supplies for Fairfield County families.
- ii. Payments for these items will not count toward the family's contingency cap of \$2,000.00.
- iii. A separate application for school clothes will be utilized, see Appendix D.
- iv. The amount provided for school clothes will be determined on an annual basis, depending upon the PRC budget. TANF eligible customers would be eligible based on receiving Ohio Works First, SNAP or Medicaid and would have to complete an application but would not have to turn in income verifications. For the purpose of Kinship School Clothes applications, only child income will be counted.

Other

- i. When funding is available, winter coats may be purchased and distributed, or a voucher given to purchase the items to TANF eligible families.
- ii. When funding is available, diapers and wipes may be purchased and distributed, or a voucher given to purchase the items to TANF/kinship eligible families.
- iii. Payments for these items will not count toward the family's contingency cap of \$2,000.00.
- iv. TANF eligible customers would be eligible based on receiving Ohio Works First, SNAP, or Medicaid and would have to complete an application but would not have to turn in income verifications.
- v. TANF eligible customers who are not in receipt of Public Assistance will have to complete an application and provide needed verifications.

F. Non-Custodial Parent

For Non-Custodial Seek Work Services, the AG is defined as the non-custodial parent and all such minor children residing in Ohio for which the non-custodial parent is required to provide financial support, as verified by CSEA. These children would not be residing with the non-custodial parent.

To be eligible, the PRC AG must be at or below 200% of the Federal Poverty Level. The non-custodial parent must be cooperating with child support and have a current child support order and the intent to meet their financial obligation. PRC payments for employment and training purposes under Seek Work Services are limited to the amount required to meet the presenting need up to a total maximum of \$2,000.00 per 12 consecutive month period of eligibility.

Services include:

- Vehicle repairs and/or insurance for employment and training purposes
- Employment-related expenses such as uniforms, tools, equipment, etc.
- Short-term certification programs

Non-custodial Parents can also participate in S.T.A.R.S. (Skills, Training, Attitude, Readiness for Success), a work readiness program is provided at Fairfield County Job and Family Services and is not subject to a maximum reimbursement level.

This program meets TANF purpose 2: Reduce the dependency of *needy* parents by promoting job preparation, work and marriage.

G. Disaster Services

In situations where the governor or the Ohio Department of Job and Family Services declares Fairfield County as a disaster area and/or provides supplemental and/or additional disaster-related PRC funds outside of Fairfield County's current allocations the following criteria shall apply:

The PRC Plan shall conform to any mandated Ohio Department of Job and Family Services rules and regulations specified in the disaster services assistance supplement.

In the absence of any mandated state limitations, the Fairfield County PRC Plan will be followed regarding Assistance Group definition, Federal Poverty Guidelines, eligibility determination.

Services, unless limited by the State of Ohio/Ohio Department of Job and Family Services, include all service categories listed under Contingency and Employment Support Services. Disaster Services payments will not count towards the family's contingency cap of \$2,000.

Expenditure limitations, unless limited by the State of Ohio or waived by the FCJFS Director or his designee are limited to a maximum total of \$1,500.00. Disaster Service payments are made independently from other PRC payments and shall not affect the AG"s eligibility for non-disaster related PRC services.

This program meets TANF purpose 1: Provide assistance to needy families so that children can be cared for in their own homes or in the homes of relatives.

H. Domestic Violence Services

Domestic violence services are defined as providing direct assistance to victims of domestic violence and their dependents for the purpose of preventing further violence and may include but are not limited to: meals, transportation, housing referral services, housing assistance, utility assistance, shelter costs, supportive services, and other services to victims of domestic violence and their dependents. Payments for shelter costs will not count toward the family's contingency cap of \$2,000. For this category of assistance, the applicant's resources may be more than \$100.00 based on County discretion.

This service meets TANF purpose 1: Provide assistance to needy families so that children can be cared for in their own homes or in homes of relatives. or TANF purpose 2: End the dependency of needy parents by promoting job preparation, work and marriage.

I. FCJFS Projects and Services Through Contracts with Other Providers

A wide continuum of services may be offered to families by the county or through vendor contacts to build family capacity, to assist families in becoming self-sufficient, or to maintain or stabilize family functioning. Such programs are **contingent on funding** and may include but are not limited to: Work Experience and Readiness programs, Employment Retention incentives, Kinship support services, IDA programs, Afterschool Programs, family support activities, youth enrichment programs, Summer Employment Program for Youth and/or School Readiness Resource Centers, and screening and assessment of mental, physical or learning disabilities.

Employment Integration

Mental, physical, and learning disabilities are significant barriers to employment. Many individuals have previously unidentified or undisclosed disabilities that present barriers to employment. Contracts with appropriate providers for screening tools and assessments to identify disabilities and the impact on employability will assure effective supports and services to this unique population. Programs that address this type of strategy offer services directly related to employment, including vocational assessment, vocational training, job training, job search and placement assistance and transitional employment support.

This service meets TANF purpose 2: End the dependency of needy parents by promoting job preparation, work and marriage.

Child Protective Services

Children who have been abused and neglected face many challenges and are at an increased risk of failure to thrive. There are many causes of abuse and neglect including substance abuse in the home, domestic violence, and a variety of other stressors within families including financial difficulties. Families served by Fairfield County Child Protective Services work together with caseworkers to keep children safe in the least restrictive environment while reducing the need for out of home care.

FCJFS and CPS work closely together to coordinate child safety issues for families that may include PRC services. PRC funds can be provided to prevent the imminent removal of children from their homes or to allow for reunification with their family. PRC services may be incorporated into the family's case plan (1435 or Safety Plan). The case plan should be reviewed on a regular basis to ensure progress and aid in the family's success.

These services may include all previously mention programs, but in addition CPS specific services including but not limited to respite care, day treatment, diagnostic services (but not medical treatment), emergency caretaker services, homemaker services, parent

education, in home services, special services for drug and/or alcohol abuse, transportation, unmarried parent services, post-finalization services, placement prevention services, and family reunification services.

This service meets TANF purpose 1: Provide assistance to needy families so that children can be cared for in their own homes or in the homes of relatives, or **TANF purpose 2:** End the dependency of needy parents by promoting job preparation, work and marriage.

Kinship Support Services

These services provide information, referral and supportive services for relative caregivers, legal guardians, or court-ordered legal custodians responsible for the day-to-day care of a minor child (not their biological child) residing with the caregiver. These may also include Kinship Navigator services such as identification of kinship caregivers, assessing needs, facilitating access to services, facilitating a kinship support group and information and referral to appropriate providers such as legal services, childcare services, respite care services, training, support groups and financial assistance.

Under the parameters of this plan, specified relative kinship caregivers caring for children in the custody of Fairfield County Protective Services and working with the child welfare system may be eligible for assistance as a one-time emergent need. The assistance may be utilized to assist relative kinship caregivers who are determined to have significant unexpected needs as the result of caring for children in their home. Examples may include increased utility costs, purchase of seasonally appropriate or school clothing, school fees, car repairs, rent or mortgage assistance. The relative kinship caregiver would complete and submit the PRC application, with the children's income as that of the assistance group.

This service meets TANF purpose 1: Provide assistance to needy families so that children can be cared for in their own homes or in the homes of relatives.

Summer Youth Employment Program

The TANF Summer Youth Program shall only serve persons from a TANF-eligible family. The types of persons that may be served are:

• Youth age 14-18 enrolled in secondary school if the youth is in a needy family and in school.

The youth served may be non-custodial parents if they are considered "needy" and have a minor child. "Needy" is determined in Fairfield County as being under the 200% federal poverty level.

Family is defined in federal and state law and regulations as follows: a minor child who resides with a parent, specified relative, legal guardian or legal custodian (a child may be temporarily absent from the home provided certain requirements are met); a pregnant individual with no other children; or a non-custodial parent who lies in the state, but does not reside with his/her minor child(ren).

Foster Care: Youth in a foster care setting age 14 to 18 years of age if they are a full-time student in a secondary school may be served under the TANF Summer Youth Employment Program and no other TANF or PRC Program.

Limits for Wage Subsidies

Wages for the TANF Summer Youth Employment Program are determined according to the Family Assistance Letter regarding the allocation for the program. Performance bonuses or lump sum payments are not allowed.

This service meets TANF purpose 1: Provide assistance to needy families so that children can be cared for in their own homes or in the homes of relatives, or **TANF purpose 2:** End the dependency of needy parents by promoting job preparation, work and marriage.

Employment Incentives Program (EIP)

The mission of the Fairfield County Employment Incentives Program is to emphasize the importance of employment, personal and community responsibility, and self-support. This program will provide support to Fairfield County individuals in achieving financial independence while strengthening Ohio's workforce.

This program is not funded by TANF and has different eligibility requirements than PRC. (See AppendixE)

J. Scope of Service

All PRC payments are limited to the amount required to meet the presenting need. Any payments must also be within the financial limit based on the category of service per 12 consecutive month period of eligibility. Supportive Services under ORC 5107.66 are available for ongoing OWF recipients participating in the work programs.

It is specifically Fairfield County's intent to be as broad as possible under the federal and state TANF guidelines. Within the framework of the Block Grant rules, any goods and/or services deemed by the FCJFS to foster the goal of self-sufficiency shall be a potentially covered item. Individual case files should document why a given decision was made on a case-by-case basis.

It is Fairfield County's intent to cover certain special projects under the PRC program umbrella. The goal of these projects is to enhance the self-sufficiency of the participants. An individual description of each special project will appear as an appendix item. Each appendix item will list any special eligibility or processing standards that differ from or enhance the criteria specified in the overall plan. As with any changes to the plan, ODJFS Central and District offices will be notified when any of these special projects are added to, deleted from, or changed.

K. Community Outreach

Certain benefits and services do not require an application or certification for PRC Benefits or services as they do not provide a direct service linked to an individual family. FCJFS will conduct an annual family event focused on TANF purpose 4; Encourage the Formation and maintenance of two-parent families and conduct outreach to educate Families about Medicaid and SNAP programs.

L. Authorization and Notification

Once eligibility for PRC is established, the FCJFS director or designee will authorize and generate payment for the assistance, goods, and/or services. The payment process used is by first issuing a voucher that is countersigned by the client and vendor to acknowledge receipt. The completed voucher is then returned to the FCJFS for processing through the normal county process. Authorization may occur at any time during a period beginning on the date the PRC is approved. As long as payment is authorized within the appropriate period, actual payment may be made to vendors according to the procedures in place at the FCJFS. All PRC payments are made by the FCJFS to the vendor or PRC AG. The county must ensure that its policies meet all auditing requirements.

This plan shall be considered approved and effective based upon the resolution adopted by the Fairfield County Board of Commissioners.

Fairfield County Job and Family Services agrees to implement the PRC Plan as written above revised and effective October 1, 2023

Date

Corey B. Clark, Director

APPENDICES

Appendix A Benefit Matrix

Appendix B Standards Help Sheet

Appendix C PRC Application

Appendix D School Clothes/Supplies Application

Appendix E Employment Incentives Program (EIP)

APPENDIX A

Fairfield County Job & Family Services PRC Services and Benefits Matrix Effective October 1, 2023

		PRC Services	PRC Services and Benefits Matrix		
Service or Benefit	Provider	Cap	Assistance Group	Economic Need Standard	
Disaster Services					
Disaster Services	FCJFS	Dependent upon need	Families with minor	200% FPG	Families affected by a disaster declared by the Ohio Department
a.		allu lullullig avallable	CIIIdicii		9
Child Protective Services					
Services to prevent imminent	FCJFS	Up to \$2,000 in a 12-	Families with minor	200% FPG	Families with children at risk of
removal of a child(ren) from his/her		month period – when	children		
home or to make reunification		funding allows			
possible					
Kinship Support Services—Services	FCJFS	Up to \$2,000 in a 12-	Families with minor	200% FPG	
designed to identify kinship		month period – when	children, caregivers		
caregivers and assist with accessing		funding allows			
community resources					
Contingency Services					II.
Necessary Household Items	FCJFS	Up to \$2,000 in a 12-	Families with minor	200% FPG	Families with basic needs that
Stoves, refrigerators, washers,		month period – when	children		aren't being met within their
dryers, microwaves, fans, air		funding allows			
conditioners, beds, mattresses, box					
springs, cribs, and child car seats					
Rent/Mortgage Assistance	FCJFS	Up to \$1,000 in a 12-	Families with minor	200% FPG	
Short-term housing		month period – when	children		which, if left unattended could
		funding allows			result in the family requiring public assistance
Utility Assistance	FCJFS	Up to \$1,000 in a 12-	Families with minor	200% FPG	Families with a disconnection
AG is eligible for PRC for utility		month period – when	children		notice, need to have used HEAP
assistance in any 12-month period		funding allows			
School Clothes Assistance	FCJFS	\$300 per child in the	Families with minor	200% FPG	Families with children attending
Assistance with purchasing school		AG – when funding	children		
clothes/supplies for children K-12 th		allows			
grade					
Domestic Violence					
Providing direct assistance to	FCJFS	No cap	Families with minor	200% FPG	Families that have experienced
victims of domestic violence. May			children		
include but not limited to meals,					
transportation housing and shelter					
transportation, housing, and shelter					
costs					
Transportation					
Car Repair	FCJFS/Automotive	\$2,000 in a 12- month	Employed families with	200% FPG	Working at least 25 hpw with a
Assistance with repair is available	Repair Vendors	period	children, non-custodial		valid driver's license, insurance
for individuals who are employed.			parents		and two estimates for repairs.

Assessment services					
Contracts with appropriate providers for screening tools and assessments to identify disabilities and the impact on employability will assure effective supports and services to this unique population.	FCJFS/Approved Vendors	No cap	Families with minor children	200% FPG	Individuals with severe mental, physical, and learning disabilities are significant barriers to employment.
Work Support & Retention Services					
STARS (Skills, Training, Attitude and Readiness for Success) Assessment, training, education, and job development to increase employment and/or advancement	FCJFS	n/a	Families with minor children, non-custodial parents	200% FPG	Under employed, unemployed, recently employed, and individuals reaching OWF timelimits
Fairfield Works; Skills, Training and	FCJFS/WIOA	Dependent upon need	Families with minor	200% FPG	Under employed, unemployed,
Program to provide incentive payments and training to individuals.	approved vendors	and funding available	children, non-custodial parents		recently employed, and individuals reaching OWF time-limits
Employment Related Expenses Work clothes, equipment, gas	FCJFS	\$2,000	Families with minor children, non-custodial	200% FPG	Under employed, unemployed, recently employed, and
cards, incidentals, licensing fees, vehicle repairs, transportation		Incentives/Job training and counseling will not	parents		limits
services, job related counseling and		count towards the cap			
certification programs. Contingent					
available for successful participants.					
Success Coach Case Management	FCJFS	n/a	Families with minor	200% FPG	Fairfield County residents who
1-on-1 coaching and case			children, non-custodial		are unemployed,
management services to individuals			parents		underemployed, or seeking a job
who are interested in finding					change
employment.					
Services Through Contracts					
Summer Youth Employment	FCJFS/Approved Vendors	No cap	Families with minor children 14–18-year-old	200% FPG	14-18-year-old teens enrolled in school full time
Community Outreach					
Circus Night Community-wide event supporting, celebrating, and educating families on services available through FCIFS.	FCJFS	Dependent upon need and funding available	Families with minor children, non-custodial parents	200% FPG	Fairfield County residents

MEDICARE PREMIUM (1/1/23)

\$ 164.90

SSI PAYMENT (1/1/23)

Earned Income Deduction Excess Medical Deduction Dependent Care Deduction Minimum Monthly Allotment Standard Utility Allowance

SNAP ASSISTANCE 10/1/22 Standard Shelter Estimate Homeless

Standard Telephone Allowance

Limit on Shelter Deduction

Resource Limit

Resource Limit for Elderly/Disabled AG

Limited Utility Allowance Single Utility Allowance

\$166 20% \$ 35 No Limit \$ 23 \$646 \$410 \$ 92 \$ 43 \$624 \$2750 \$4250

Single \$ 914 Couple \$1371

SNAP, CASH AND CHILD CARE PROGRAM STANDARDS

Cash

PRC

SNAP Assistance

Child Care

12	1	10	9	89	7	o	σ	4	w	2		AG Size
2964	2750	2535	2321	2107	1893	1679	1465	1250	1036	822	608	OWF Initial Elig. Test 7/1/23
1635	1517	1404	1288	1172	1057	946	850	726	589	480	352	OWF PMT STD 1/1/23
2727	2532	2345	2149	1954	1761	1578	1417	1210	980	802	583	OWF Alloc. Allow. 100% 7/1/97
5927	5499	5070	4642	4214	3785	3357	2929	2500	2072	1644	1215	PRC FPG 100%
11,854	10,997	10,140	9284	8427	7570	6714	5857	5000	4144	3287	2430	PRC FPG 200% 1/12/23
2535	2324	2113	1902	1691	1480	1339	1116	939	740	516	281	SNAP Allot 10/1/22
7100	6588	6076	5564	5052	4541	4029	3518	3007	2495	1984	1473	130% Gross Std. 10/1/22
5462	5068	4674	4280	3886	3493	3100	2706	2313	1920	1526	1133	Net Std. 10/1/22
9008	8359	7710	7061	6412	5763	5114	4465	3816	3167	2518	1869	165%* Gross 10/1/22
10,919	10,132	9345	8559	7772	6985	6199	5412	4625	3839	3052	2265	200% Gross 10/1/22
258	258	258	258	258	258	258	225	193	193	193	193	Std. Ded. 10/1/22
12	1	10	9	8	7	ø	O1	4	မ	N	1	Fam. Size
7753	7194	6635	6077	5518	4960	4401	3843	3284	2726	2167		Max Inc. Init. 142% 10/1/22
8189	7599	7009	6419	5829	5239	4649	4059	3469	2879	2289		Max Inc. Trans. 150% 10/1/22 (Special Needs)
16,378	15,198	14,018	12,838	11,658	10,478	9298	8118	6938	5758	4578		Max Inc. Ongoing 300% 10/1/22

APPENDIX C

Fairfield County Job (740) 652-7 This application mu	& Famil 1889 F	y Services, ax (740) 6	89-4848	ain St Emai	reet, Land I: prc23@jf	s.ohio.gov	
First		Last					Middle Initial
Address							
City		State	Zip		Preferred I	Method of Co	ontact:] Emall
Social Security Number		Phone Nui	mber		Email:		
1. Complete the spaces beloverify all Income for all m		your househ		all soc		numbers.	ou are required to Monthly Income
Name	SELF	inp L	Ю	30	ociai security	Number	Monthly income
					- California	Man - Post i	
Household Total Monthly Income 2. Does anyone living in you		d, including	yourself, have	any lia	juid assets su	Total Inco	
accounts, PayPal, Cash A	pp, Direct		ct Deposit Card		ks, bonds, or	401K funds: Current Ba	
3. Is anyone in your househo ☐ Yes ☐ No If yes, list w		nt?					(0)2(0 - 0)) - 0
Name						***************************************	
4. Is anyone in your househo ☐ Yes ☐ No If yes, list no				pport.			
Name of Child					Amoun	t	
5. Are you involved with Ch ☐ Yes ☐ No If yes, what							
6. What services are you nee	eding assist	ance with a	nd the amount	:?			
						-	STORES HELL
The information I have provid application is valid for 10 bus			on is accurate	e to m	y knowled	ge. I unde	rstand my
Signature of Applicant:						Date:	

Case Number:

Fairfield County Job & Family Services Income vs. Expense Worksheet

Income vs. Expense Worksheet
Please complete for all members in the household for the past 30 days.

Last 30 Days Income- Househ	Amount				
Employment	IOIG RESOURCE	\$			
Unemployment Compensation	\$				
Workers' Compensation		\$			
SSI/Social Security		\$			
Child Support		\$			
OWF Monthly Cash Assistance		\$			
Food Stamp Direction Card		\$			
Money received from family and friend	طر ماد	\$			
Resources (checking account, savings		\$			
	account, etc.)	\$			
Other (specify)		\$			
Total:	A		n atal Alata		
Household Expenses	Amount Owed	1 nave	paid this N		
Rent/Mortgage		Y	N N		
Rent/Homeowner Insurance		Y	N N		
Electric					
Household Gas		Y	N N		
Water/Sewer/Trash		Y	N N		
Home Phone/ Cell Phone		Y	N N		
Grocery (out-of-pocket expense)		Y	N		
Cable Television/Internet		Y			
Other	A		N		
Transportation Expenses	Amount Owed		paid this		
Vehicle Payment(s)		Y	N		
Auto Maintenance		Y	N		
Auto Insurance		Y	N		
Gasoline	10.1	Y	N and Alain		
Medical Expenses	Amount Owed		paid this		
Doctor Visits		Y	N N		
Health Insurance		Y	N		
Prescriptions		Y	N		
Other medical	10.1	Y	N maid Abia		
Personal Expenses	Amount Owed		paid this		
Childcare		Y	N N		
Child Support			N		
Loans		Y	N N		
Credit Cards		Y	N N		
Laundry		Y	N		
Cigarettes		Y	N		
Legal Fees/Court Fines		Y	N		
Other Tataly	<u> </u>	Y	N		
FOR OFFICE USE ONLY Total:					
Difference:					

E-mail: Application Expires Name of Applicant _____Case Number _____ Date of Application __/___ to ______ to ______ PRC issued within previous 12 rolling months? Check PRC Reporting Tool \Box Yes \Box No If yes, month, date & category: _____ Utility payment history: Month Amt Paid Source ☐ Yes ☐ No Last 30 days received \$_____ CSEA - SETS checked? ☐ Yes ☐ No If yes, details:_____ Fraud list? ☐ Yes ☐ No Currently in receipt of benefits? If yes, category and amount: _____ ☐ Yes ☐ No If yes, details: Currently on sanction? ☐ Yes ☐ No Amount \$_____ Liquid Assets verified? Co-Pay Received? ☐ Yes ☐ No Amount \$ _____ ☐ Yes ☐No Date _____ Completion of S.T.A.R.S Type _____ Start Date _____ Certification Program Requested Protective Services Worker and Case Status _____ Household Income Name: Total HH Income: Name: Name: FPL: Gross Income Gross Income Gross Income Entered into the PRC Reporting Tool: Ves No Date_____ Pledge Completed_____ □ Prevention □ Retention □ Contingency □ PRC Approved □ PRC Denied Address 1. Vendor's Name: Name on Account Account Number Voucher Ending Date: Amount: Voucher Begin Date: Reason for Denial: Date Supervisor Signature Date Caseworker Signature 09/24/2021

This Section is for Agency Use Only: PRC Authorization/Denial Form

Voter Registration and Information Update Form

Please read instructions carefully. Please type or print clearly with blue or black ink. For further information, you may consult the Secretary of State's website at: <u>VoteOhio.gov</u> or call (877) 767-6446.

Eligibility

You are qualified to register to vote in Ohio if you meet all the following requirements:

- 1. You are a citizen of the United States.
- You will be at least 18 years old on or before the day of the general election.
- You will be a resident of Ohio for at least 30 days immediately before the election in which you want to vote.
- You are not incarcerated (in Jail or in prison) for a felony conviction.
- You have not been declared incompetent for voting purposes by a probate court.
- You have not been permanently disenfranchised for violations of election laws.

Use this form to register to vote or to update your current Ohio registration if you have changed your address or name.

NOTICE: This form must be received or postmarked by the 30th day before an election at which you intend to vote. You will be notified by your county board of elections of the location where you vote. If you do not receive a notice following timely submission of this form, please contact your county board of elections.

Numbers 1 and 2 below are required by law. You must answer both of the questions for your registration to be processed.

Registering in Person

If you have a current valid Ohio driver's license, you must provide that number on line 10. If you do not have an Ohio driver's license, you must provide the last four digits of your Social Security number on line 10. If you have neither, please write "None."

Please see information on back of this form to learn how to obtain an absentee ballot.

Registering by Mail

If you register by mail and do not provide either an Ohio driver's license number or the last four digits of your Social Security number, you must enclose with your application a copy of one of the following forms of identification:

Current and valid photo identification, a military identification, or a current (within the last 12 months) utility bill, bank statement, government check, paycheck, or government document (other than a notice of voter registration mailed by a board of elections) that shows the voter's name and current address.

Residency Requirements

Your voting residence is the location that you consider to be a permanent, not a temporary, residence. Your voting residence is the place in which your habitation is fixed and to which, whenever you are absent, you intend to return. If you do not have a fixed place of habitation, but you are a consistent or regular inhabitant of a shelter or other location to which you intend to return, you may use that shelter or other location as your residence for purposes of registering to vote. If you have questions about your specific residency circumstances, you may contact your local board of elections for further information.

Your Signature

In the area below the arrow in Box 14, please write your cursive, hand-written signature or make your legal mark, taking care that it does not touch the surrounding lines so when it is digitally imaged by your county board of elections it can effectively be used to identify your signature.

WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE

I am: Registering	as an Ohio vo	oter	Upda	ting my addı	ress	Upda	iting my name		
Are you a U.S. citizen? Will you be at least 18 y If you answered NO to e	ears of age on			_		☐ Yes	☐ No		
3. Last Name			First Name				Middle Name or Initial		Jr., II, etc.
4. House Number and Street (Enter new ad	dress if changed)		Ąţ	ot. or Lot#	5. City or	Post Office			6. ZIP Code
7. Additional Mailing Address (If necessary)					8. Coun (where			l t	OR BOARD JSE ONLY C4010 (rev. 4/15)
9. Birthdate (MM/DD/YYYY) (required)	er OR Last Four 11. Phone Number (vir (one form of ID 1)			nber (voluntary)		ty, Village, Twp.			
12. PREVIOUS ADDRESS IF UPDATING	CURRENT REGISTRA	TION - Pre	evious House Nu	mber and Street					Ward
Previous City or Post Office		Previous County			Previous State				Precinct
13. CHANGE OF NAME ONLY Former Leg	gal Name			Former Signature	•				School Dist.
14. I declare under penalty of	our Signatu	ıre	I Da	ate					Cong. Dist.
election falsification I am a citizen of the United States, will have lived in this state			₩ (MN	M/DD/YYYY)					Senate Dist.
for 30 days immediately preceding the next election, and will be at least 18 years of age at the time of the general election.		********	************	***********		***********			House Dist

TO ENSURE YOUR INFORMATION IS RECEIVED, PLEASE DO THE FOLLOWING:

- 1. Print this form.
- 2. Make sure all required fields are complete.
- 3. Sign and date your form.
- 4. Fold and insert your form into an envelope.
- 5. Mail your form to your county board of elections.

For your county board's address please visit VoteOhio.gov/Boards

If you have additional questions, please call the office of the Ohio Secretary of State at (877) SOS-OHIO (877-767-6446).

HOW TO OBTAIN AN OHIO ABSENTEE BALLOT

You are entitled to vote by absentee ballot in Ohio without providing a reason. Absentee ballot applications may be obtained from your county board of elections or from the Secretary of State at: <u>VoteOhio.gov</u> or by calling (877) 767-6446.

OHIO VOTER IDENTIFICATION REQUIREMENTS

Voters must bring identification to the polls in order to verify identity. Identification may include current and valid photo identification, a military identification, or a copy of a current (within the last 12 months) utility bill, bank statement, government check, paycheck, or other government document (other than a notice of voter registration mailed by a board of elections) that shows the voter's name and current address. Voters who do not provide one of these documents will still be able to vote by providing the last four digits of the voter's Social Security number and by casting a provisional ballot pursuant to R.C. 3505.181. For more information on voter identification requirements, please consult the Secretary of State's website at: VoteOhio.gov or call (877) 767-6446.

WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE.

APPENDIX D

PRC Application School Clothes 2023

Fairfield County Job & Family Services, 239 West Main Street, Lancaster, Ohio 43130 Phone: (740) 652-7889 Fax: (740) 689-4848 Email: prc23@jfs.ohio.gov This application must be fully completed and signed.

First		1 1					: Walmart)		
	Last						Middle Initial		
Address									
City		State	Zi	p			DOB		
Social Security Number		Case Nu	mber		Phone	e Number			
VOTER REGISTRATION ASSIS			l vou like to api	olv to re	egister to v	ote here toda	v?		
YES, I want to register to v NO, I do not want to regist	ote. er to vo	te.							
If you do not check either box	, you wi	ll be considered to ha	ive decided not						
Name of Child		Age	Grade	Plea	se insert	SSN for each	child below		
The information I have prover for the purchase of school cl	ided ir othes a	this application is nd/or school suppl	accurate to my ies for the chil	know dren lis	ledge. I sted abov	understand t ve who are cu	his voucher is to be use irrently in my care.		
Signature of Applicant:						Date:			
PRC - School Clothe: App Vendor's Name: WALM			Address 2	687 N	Memo	orial Drive			
vendor's Name: WALLIVE	TICI		Address. 2	00714	ivicilie	Mai Diive			
City: Lancaster	State:	ОН	Zip: 4313	0		Phone: 740-6	687-0323		
Voucher Begin Date:		Voucher Ending Date	te:	An	nount:				
Caseworker's Signature/Date:	Supervisor's Signature/Date:								
□ PRC – \$chool Clothe; Den	ied								
Reason for Denial:									
Caseworker's Signature/Date:			Supervisor's	Supervisor's Signature/Date:					

APPENDIX E

Fairfield County Employment Incentives Program

Fairfield County Employment Incentives Program

The mission of the Fairfield County Employment Incentives Program is to emphasize the importance of employment, personal and community responsibility, and self-support. This program will provide support to Fairfield County individuals in achieving financial independence while strengthening Ohio's workforce.

These supports include limited non-recurring, short term, crisis-oriented benefits to assist in retaining employment as well as employment incentives.

Eligibility and Application

- Participant must be a resident of Fairfield County
- Participant must be a work activity required Abled-Bodied Adult Without Dependents (ABAWD)
- Eligibility will be determined using income received in the last 30 days and must be under the 300% FPL
- Participants must be working an average of at least 32 hours per week
- Eligibility will be determined during the initial application for ongoing Employment Incentives Program participation for 6 months (180 days)
- Individuals who are ineligible include fugitive felons, probation or parole violators, individuals convicted of residency fraud, individuals with an outstanding SNAP IPV overpayment balance, and individuals with an active SNAP sanction.

Amount of Assistance

- Financial incentives will be awarded to each participant based on maintaining full time employment for targeted intervals. These incentives will help aid employed participants in becoming self-sufficient as they experience reductions in their public assistance benefits. Full time employment for the program is considered 32 hours per week
- Participants will participate for a duration of 180 days
- Participants will receive a \$250 incentive at the 30-day interval and \$500 at the 180-day interval if the participant has maintained full-time employment verified through the employer or last 30 days paystubs
- Participants that change employment during program participation must be able to verify their new employment is deemed as financially beneficial based on the wage and/or total compensation package (wage, benefits, etc) in order to continue participation in the Employment Incentives Program
- Support services may also be provided to help the individual retain employment and eliminate barriers such as gas cards, clothing vouchers, car repair, etc.